

Annual School Plan 2015/2016

Theme: Multiple Pathways to Glory for Students

Major Concern 1: Excelling Effective Learning and Teaching

Targets	Strategies	Success Criteria	Methods of Evaluation	Time Scale	People in charge	Resources Required
A. To promote self-directed learning through experiential learning	<ol style="list-style-type: none"> 1. To understand the learning style and difficulties of students 2. To assist students in developing and setting their learning goals and to develop their learning strategies leading to their academic plans 3. To provide subject related life planning and careers opportunities in collaboration with NGOs or tertiary institutes 4. To enhance parental involvement in promoting students' learning 	<ul style="list-style-type: none"> • Study habit survey / reflection are conducted • 7-day pre-examination tutorial classes are arranged for all levels and subjects • Post-mock exams for S.6 are arranged • Programmes on Learning strategies, notes taking and study skill are provided for focus levels • Incorporation of learning strategies conducted by all subjects • Life goal programmes involves subjects like Physical Education, Visual Arts, ASD and THS are arranged • Positive messages and the view on academic development of students are shared in PTA meetings and “Meetings with Principal” 	<ul style="list-style-type: none"> • Record and summary of survey • Timetable of tutorial classes • Timetable of post-mock exams • Evaluation of subject departments • Teachers’ feedback • Evaluation of subject departments concerned • Students’ feedback • Meetings with the Principal • Minutes of PTA meetings 	Whole year	<ul style="list-style-type: none"> • Academic & Curriculum Development Committee • KLA Coordinators • HODs • PTA i/c 	<ul style="list-style-type: none"> • DLG • OEP • Subject grants

<p>B. To enhance the learning of Chinese for better social and integration and career opportunities</p>	<ol style="list-style-type: none"> 1. To help students to make an informed decision 2. To provide graded levels of different curricular catering for students' diverse abilities 3. To create an inclusive learning environment to enhance students' learning of Chinese 	<ul style="list-style-type: none"> • Usage of “Chinese Language Assessment Tools” to arrange students into various groups according to their abilities • Implementation of Adapted Chinese in S.1 and S.2 • Implementation of Applied Learning Chinese for S.4 and S.5 • Activities outside classroom are arranged 	<ul style="list-style-type: none"> • Assessment results of students • Assessment results of students • Teachers' feedback • Evaluation of subject programme plans 	<p>Whole year</p>	<ul style="list-style-type: none"> • NCS Chinese HOD • Careers Committee i/c • HODs 	<ul style="list-style-type: none"> • Subject grant • DLG • Subject grant • JC LWL Fund
<p>C. To develop self-directed learning via e-learning</p>	<ol style="list-style-type: none"> 1. To upgrade the existing IT infrastructure 2. To establish an efficient Wi-Fi system for e-learning 	<ul style="list-style-type: none"> • Renewal / replacement of switches are arranged • Dehumidifiers in school server room are installed • Students have access to a wide range of services in school such as campus Wi-Fi, e-learning resources, e-mailing. • Upload study materials / online tests onto school website 	<ul style="list-style-type: none"> • Evaluation of IT team • Evaluation of IT team • Evaluation of subject departments • Students' feedback 	<p>Whole year</p>	<ul style="list-style-type: none"> • IT Team i/c 	<ul style="list-style-type: none"> • CITG • CITG

<p>D. To enhance the culture of sharing and collaboration among teachers of the same departments and KLA</p>	<p>1. To maintain mentorship scheme and learning circle for new teachers</p> <p>2. To conduct subject level meetings for discussing academic related issues</p> <p>3. To strengthen collaborative planning and teaching</p>	<ul style="list-style-type: none"> • Mentors for new teaching staff are arranged • At least 2 meetings conducted in each term • Lesson observation and post-lesson discussion are arranged • 80% of new teaching staff participated in each meeting • At least 1 subject level meetings in each term is arranged • Participation in open lesson among teachers is encouraged • At least one meeting in each term is arranged for discussion on lesson planning and teaching pedagogy among departments 	<ul style="list-style-type: none"> • Record of participation • Teachers' feedback • Record of meetings • Lesson observations • Teachers' feedback • Evaluation of the staff development team 	<p>Whole year</p>	<ul style="list-style-type: none"> • Staff Development Team i/c • HODs 	<ul style="list-style-type: none"> • Funding from school
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